

Dear Friend of Small Steps,

As part of our ongoing fundraising initiative, and to make the donation process easier we have introduced a Standing Order Form. This is an easy way of donating a set amount of money to Small Steps each year for a fixed term.

You can also make a regular monthly or one off donation to Small Steps online through the 'Just Giving' website. The link is [www.justgiving.com/sssfp/donate](http://www.justgiving.com/sssfp/donate).

Please find a copy of the Standing Order Form below, which you can print out and complete in writing. If you have ANY questions on how to complete the form please do not hesitate to contact us. Please return any completed forms to the address below.

Many thanks for your support.

With kind regards

The Small Steps Team



**STANDING ORDER FORM**

I wish to give £\_\_\_\_\_ per month/quarter/year \*

to Small Steps, commencing on \_\_\_\_/\_\_\_\_/\_\_\_\_ (date) or immediately on receipt of the order, whichever is the later date

and on the \_\_\_\_\_ day each month/quarter/year \* until further notice.

\* Please delete as appropriate

You may cancel this Standing Order at any time by contacting your bank

Your Name \_\_\_\_\_

Name of your Bank/ Building Society \_\_\_\_\_

Address of Bank/ Building Society \_\_\_\_\_

Account Name \_\_\_\_\_ Account number \_\_\_\_\_

Sort code \_\_\_\_/\_\_\_\_/\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_

Bank instructions: please pay to:

Account Name: Small Steps, School for Parents, Greenmead

Bank: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ.

Sort Code: 40-52-40

Account number: 00011937

